

Aaron Seckman

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Relevant Work Experience

The Home Depot - Hawthorne, NY

April, 2022 – present

Millwork Department Specialist

- Designing and ordering custom windows and doors • Using the Ballymore electric ladder to access overhead stock

Customer Service Representative

- Processing returns, assisting with online orders, directing incoming phone calls

Cashier

- Ringing up customers at cash/credit registers • helping answer customer's product/service questions

Aaron Seckman Music - Thornwood, NY

January, 2018 – present

- Independent music producer of sync licensing recordings for tv/film/other media in a variety of styles • Built a home audio production studio based around Apple's Logic Pro software and a Steinberg 6-in/4-out audio interface • Built and hung sound absorption panels • Modified guitar effects pedals • Modified/installed guitar frets, fretboards, paint, pickups and electronics.

The Compleat Sculptor, Inc. - New York, NY

July, 2008 - September, 2011 Final position: Inventory Manager

- Purchased and managed roughly 8,000 unique retail products • Managed warehouse, sales floor and shipping/receiving areas • Created and maintained systems of organization • Interviewed, trained and supervised inventory and shipping clerks • Served customers in store and online • Shipped packages via UPS and USPS

Studiomedia Recording Company - Evanston, IL

2002 – 2007

- Engineer and second-engineer for music, voice-over and audio production sessions with clients including Abbott Laboratories, Fisher Price, Northwestern University, Sesame Workshop • Provided daily support to business operations including receiving client phone calls and email, work-order recording and processing, filing of session materials, ordering office and media supplies, database maintenance, training new employees and interns, recording session support

Education

Columbia College Chicago - Chicago, IL

2000 – 2003

- Earned Bachelor of Arts degree graduating with honors from Audio Arts and Acoustics Department • Completed audio core curriculum and music recording concentration, including classes in music production, music engineering, electronics, acoustics, hearing, and systems of audio • AES student chapter Secretary, Spring 2001

Skills

- Strong attention to detail • Time management • Conceptualizing • Organizing and prioritizing project requirements • Coherent written and verbal communication • Computer literacy • Strong leadership and interpersonal skills • Ability to work under pressure • Ability to work independently and in a team environment • Knowledge of warehouse management and inventory control systems • Knowledge of various home renovation techniques and tools.